



AAG Participant ID Number: _____

HOST COMPANY NAME Great Wolf Lodge - Wisconsin Dells

Please refer to complete job offer letter for work site addresses.

JOB INFORMATION

Job title: Waterpark Attendant

Start date: Earliest: Dec / 15 / 2016 Latest: Dec / 15 / 2016

End date: Earliest: Mar / 15 / 2017 Latest: Mar / 15 / 2017

Does employer provide housing? [] Yes [X] No [] Temporary

Please refer to complete job offer letter for housing details.

Payment Schedule: [] Weekly [X] Every two weeks [] Monthly [] Twice per month [] Other

Job description: Waterpark Attendant

- Interact with guests in a friendly and welcoming manner.
- Provide exceptional guest service in order to enhance the guest experience in the water park.
- Provide general assistance to guests, including answering questions about the resort, pools, rides and attractions.
- Monitoring the well-being of guests and responding to emergency situations both in and out of water. Includes providing emergency first aid as necessary.
- Enforcing established rules, complying with regulations, and maintaining professional lifeguarding practices.
- Maintaining a constant alertness to what our hundreds of guests are doing, preventing accidents and assisting swimmers in distress. Should an emergency occur, Waterpark Attendants are responsible for taking quick and decisive action and providing emergency care.
- Throughout their shift, Waterpark Attendants are also expected to play an important role in keeping the resort clean and comfortable.
- All of these important responsibilities must be fulfilled while working either inside in a humid environment or outside in the elements - heat, humidity, rain, and wind. Long periods of standing are required.
- Advises waterpark management of unsafe and unsanitary conditions.
- Possesses a general knowledge of the waterpark pools and attractions.
- Must read and sign skill acknowledgement and terms of agreement. See attached.

Guaranteed salary/wage per hour before deductions: \$9.00 per hour

Average hours per week: 32 hrs/wk



PARTICIPANT SECTION

1. If I accept a job offer found for me by Alliance Abroad Group, I understand that this job offer could change or be cancelled at any time prior to my program start date. Should this position be cancelled or the conditions change so substantially that I no longer want the position, Alliance Abroad Group will assist me in my effort to find alternative employment, but Alliance Abroad Group makes no guarantee that it can find an offer similar in location or terms. I will be an employee-at-will, and my employment relationship may be terminated at any time by the employer according to the laws of the United States and the state in which I am working.

2. I understand that I must read and agree to the entire job offer, including details about housing, deposits, dress code, requirements and more. The terms listed on the job offer are general in nature, and my hours and duties are subject to change. I will report to the employer listed above within five days of arrival in the United States. I will work for a period that will not exceed the end date on my DS-2019 form. Permission to change jobs will be granted only if the employer has violated the terms of my job offer. If I leave without this permission (in writing), my program may be terminated.

3. I agree to adhere to all Alliance Abroad Group and Department of State program rules regarding employment and program participation, including the Terms and Conditions which were part of my program application. If I change jobs without receiving prior permission from Alliance Abroad Group, or if I violate other Alliance Abroad Group rules, Alliance Abroad Group may terminate my program, and I will be required to return home. I also understand that such termination may prevent me from receiving future US visas.

AAG Participant Print Name Date of Birth (mm/dd/yyyy)

AAG Participant Signature Date

AAG Overseas Agent or Recruiter Signature Date



Student Information

Please note: The Student Information below will be completed by the student or Alliance Abroad.

AAG ID:	
Student name:	
Birth date:	____ / ____ / ____ (mm/dd/yyyy)
Citizenship:	
English level:	<input type="checkbox"/> Excellent (advanced) <input type="checkbox"/> Good (conversational) <input type="checkbox"/> Fair (intermediate)
Arrival date to the USA:	____ / ____ / ____
Departure date from the USA:	____ / ____ / ____
<i>Please note: arrival and departure dates must be within vacation dates on proof of student status signed by school</i>	
Overseas Agency:	

Host Company Information

Company name:	Great Wolf Lodge - Wisconsin Dells
Address of work site:	1400 Great Wolf Drive Wisconsin Dells, WI 53965
Company description:	Great Wolf Lodge is North America's Largest Family of Indoor Waterpark resorts, and the ultimate destination for your next family getaway. Designed to capture the atmosphere of the Northwoods, our waterparks offer an amazing guest experience.
Web site:	http://www.greatwolf.com/dells/waterpark
Primary contact name:	Stowell, Brooke
Title:	Employee Relations
Department:	Human Resources
Phone 1:	(888) 403-6791
Phone 2:	N/A
Fax:	(608) 254-8769
Email:	bstowell@greatwolf.com



Job Offer			
Job title:	Waterpark Attendant	# of students needed:	20
Earliest start date:	12/15/2016		
Latest start date:	12/15/2016		
Earliest end date:	3/15/2017		
Latest end date:	3/15/2017		
Special requirements:	Participant is required to live at housing facility assigned by AAG. Additional housing facilities may be added and housing assignments will be finalized and communicated no less than 30 days prior to arrival. Will be required to stand throughout shift.		
Resume:	Yes		
Interview	Yes		
Gender for Housing purposes:	Either		
<i>Please note: Employers of "tipped employees" will need to pay a cash wage of at least \$2.13/hour if they claim a tip credit against their minimum wage obligation. If an employee's tips combined with the employer's cash wage of at least \$2.13/hour do not equal the minimum hourly wage, the employer must make up the difference.</i>			
Job description:	Waterpark Attendant <ul style="list-style-type: none"> - Interact with guests in a friendly and welcoming manner. - Provide exceptional guest service in order to enhance the guest experience in the water park. - Provide general assistance to guests, including answering questions about the resort, pools, rides and attractions. - Monitoring the well-being of guests and responding to emergency situations both in and out of water. Includes providing emergency first aid as necessary. - Enforcing established rules, complying with regulations, and maintaining professional lifeguarding practices. - Maintaining a constant alertness to what our hundreds of guests are doing, preventing accidents and assisting swimmers in distress. Should an emergency occur, Waterpark Attendants are responsible for taking quick and decisive action and providing emergency care. - Throughout their shift, Waterpark Attendants are also expected to play an important role in keeping the resort clean and comfortable. - All of these important responsibilities must be fulfilled while working either inside in a humid environment or outside in the elements – heat, humidity, rain, and wind. Long periods of standing are required. - Advises waterpark management of unsafe and unsanitary conditions. - Possesses a general knowledge of the waterpark pools and attractions. - Must read and sign skill acknowledgement and terms of agreement. See attached. 		
Supervisor:	Newman, Adrienne		
Department:	Aquatics		
Work schedule:	Varies: 8:30 a.m - 4 p.m, 2 p.m - 10 p.m., 11 a.m. - 7 p.m.		
Guaranteed salary/wage per hour before deductions*:	\$9.00 per hour		
Average hours per week:	32 hrs/wk		
Overtime/additional hours rate:	\$12.75/hr over 40 hours. Overtime hours are not guaranteed.		
Estimated tips:	N/A		



Experience:	None
Required skills:	<ul style="list-style-type: none"> - Current license in Ellis & Associates International Lifeguard Training Program including CPR, First Aid, and AED. Will receive this training upon arrival. - Swim 50 yards in 4 ft. of water and retrieve a 10 lb brick at bottom of pool. - Must sit or stand for extended periods of time. - You will be working in a humid, warm environment and be immersed in water for extended periods of time. - Position requires the ability to lift, push, and pull at least 50 lbs and up to 100 lbs.
English level:	Excellent

Requirements	
GROOMING:	
Grooming standards:	See attached
Dress code:	See attached
Uniform is provided:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Cost to student:	N/A
When is uniform fee due:	N/A
SCREENING:	
Host company will require a drug test:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Host company will provide the drug test:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Description of drug screening policy:	If participants fail drug test, they will no longer have a position with Great Wolf Lodge.
Students will incur a cost for screening:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Cost to student:	N/A
When is screening fee due:	N/A
PAYMENT:	
Payment schedule:	Every 2 Weeks
Allowances, bonuses, and/or incentives:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Description:	N/A
Reasons work hours could be restricted:	N/A
Students will be paid during this period:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TRAINING/ORIENTATION:	
Host company provides training/orientation:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Description:	Full day of orientation prior to being released to working in department. Student will receive department specific training from their direct supervisor. Lifeguards will also be paid while attending the Ellis certification class (3 days).
Students will be paid during training/orientation:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Length of training/orientation:	1 Day Orientation; Department specific training
Students will incur a cost for training/orientation:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Cost to student:	N/A
When is training fee due:	N/A

Housing

If company provided housing or temporary housing is not offered, students will need to secure housing after they have accepted the job offer.

Housing provided:	AAG Assisted (Students must secure housing immediately after acceptance of the job offer due to limited availability in some areas)
Temporary housing duration:	N/A
Cost is payroll deducted:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

HOUSING DETAILS:

Type of housing:	Dormitory		
Weekly cost/rent per student:	\$75 weekly per person		
Housing deposit:	\$200.00	Housing deposit due:	Upon arrival
Is deposit refundable?:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Housing deposit refund policy::	Yes, minus a \$50 cleaning fee. Deposit amount is per person.		
Is Lease Required?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Can housing be co-ed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Students per room:	3
Housing amenities:	<input checked="" type="checkbox"/> Kitchen facilities <input checked="" type="checkbox"/> Bedding and towels		

Distance between work site and housing:	Assigned housing is 2.6 or 1.7 miles from GWL
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Additional housing amenity details:	Dorm style rooms with 3 XL Twin bed's in each room. Wi-Fi, common kitchen on each floor of dorm buildings, refrigerator and microwave in each unit, private bath in each unit, recreational building and outdoor areas, bicycle parking, convenient for shuttle and taxi services. Deposit and 2 weeks of rent due upon arrival (\$350).
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To be completed by students arranging their own housing	
Student arranged housing:	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide your address:	
<i>Please note: by providing this address you confirm that you have secured housing</i>	
Name of housing:	Hiawatha Residence Hall - GWL Winter/Spring
Address of housing:	200 West Hiawatha Drive Lake Delton, WI 53940
Can housing be Co-Ed:	Yes
<u>PRIMARY HOUSING CONTACT INFORMATION:</u>	
Contact name:	Czuprynko, Wally
Address:	
Email:	live@hiawatha.ws
Phone:	(608) 253-0200
Best time to call:	

Arrival Instructions	
<p>Alliance Abroad Group provides Orientation to all students either in the student's home country or in the United States. If students attend Orientation in their home country, they will travel directly to the host company upon arrival. If students attend Orientation in the U.S., they will travel to the host company after Orientation is completed. U.S. Orientations are provided in 'gateway' cities in order to accommodate the greatest number of students.</p>	
Closest port of entry airport:	ORD - Chicago O'Hare Intl (Chicago, IL)
Nearest airport to jobsite:	MSN - Dane County Regional-Truax Field (Madison, WI)
Airport/bus/train pickup provided:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Arrival pick-up cost:	See General Arrival Instructions Below
Students should contact host company before arrival:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Upon arrival, students should report to:	Brooke Stowell Phone number: (608) 253-2222 ext. 7531
Students are reporting to:	Company
Preferred arrival days:	Monday - Friday
Preferred arrival times:	8 a.m. - 8 p.m.



You must arrange your own transportation from the airport to your housing address before you arrive.

If arriving at CHICAGO OHARE, take CTA Blue Line train to the Cumberland stop (\$2.25 with farecard, purchased at machines in the stations). Take a Greyhound bus from Cumberland Greyhound station (5800 N Cumberland Ave, Chicago, IL 60631) to Wisconsin Dells station (at the Citgo/Burger King, 611 Frontage Rd. Wisconsin Dells, WI 53965). Buy tickets at www.greyhound.com (\$52 standard fare, \$60 refundable fare).

If arriving in MADISON, take a taxi from the Madison Airport to the Dutch-Mill Park & Ride. The office is located in the PHILLIPS 66 (4 COLLINS COURT Madison, WI 53716). Their hours are 5:00AM-11PM with buses leaving to Wisconsin Dells daily at 10:30AM and 7:30PM (Daily schedule and hours are subject to change). Final destination: Wisconsin Dells station (at the Citgo/Burger King, 611 Frontage Rd. Wisconsin Dells, WI 53965). For schedule and fare, please see the website: <http://www.greyhound.com/>

Take taxi from Greyhound station in Wisconsin Dells to housing location (ASAP Wisconsin Dells Taxi, 608-253-7433, wisconsinDellstaxi@yahoo.com).

If arriving outside of housing business hours, participant is responsible for securing a hotel room at their own expense. Please check the below for hotel suggestions near Chicago O'Hare Intl airport:

Days Inn Elk Grove Village
1920 East Higgins Road
Elk Grove Village, IL 60007
(847) 437-1650
daysinn.com

or

La Quinta Inn Chicago O'Hare Airport
1900 Oakton St, Elk Grove Village, IL
(847) 439-6767
lq.com

For a hotel option near Dane County Regional airport in Madison:

Travelodge Madison East
4202 East Towne Boulevard
Madison, WI 53704
(608) 241-3861

There are several transportation options available:

- Walking
- Purchase Bike
- Taxi

(Great Wolf Lodge does not provide transportation from housing to work site)

Please remember that you must stay at the assigned housing and can check in 48hrs in advance of the earliest date on your job offer.

Other general instructions:



Transportation To and From Work			
Company provides transportation:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Cost: N/A
Description:	There are several transportation options available: - Walking - Purchase Bike - Taxi - Dells City Taxi: 608-448-1818 (Great Wolf Lodge does not provide transportation from housing to work site). - AAG to assist with arranging transportation to the social security office.		

Social Security Information	
Address of the nearest social security office:	2875 VILLAGE RD SUITE 100 PORTAGE, WI 53901
Company provides transportation to the nearest Social Security office:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Company helps students make copies of the necessary documents:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Other Social Security assistance provided:	Alliance Abroad Group to provide instructions on how to get to the Social Security Office.

Additional Information	
There is a possibility for students to change jobs within the host company:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cultural Information
For cultural information, please visit www.allianceabroad.com and click on the 'participants' tab.

The State Department J-1 Work Travel Program is an Exchange Visitor Program designed to achieve the educational objectives of international and cultural exchange by involving young adults in the daily life of the host country through temporary employment opportunities and to return home to share their experiences, and to encourage Americans to participate in the educational and cultural programs in other countries.

Workers will receive the federal minimum wage set by the Fair Labor Standards Act (FLSA). The Federal Minimum Wage is currently \$7.25/hour. Federal Minimum Wage or State Minimum, whichever is greater. Employers of "tipped employees" must pay a cash wage of at least \$2.13/hr if they claim a tip credit against their minimum wage obligation. If an employee's tips combined with the employer's cash wage of at least \$2.13/hr do not equal the minimum hourly wage, the employer must make up the difference. Any international workers employed will be paid the equivalent of their American counterparts. Participants may not be employed as domestic employees in U.S. households or in positions that require them to invest their own money to provide themselves with inventory for the purpose of door-to-door sales.*



FAMILY TRADITION

DEPARTMENT: EMPLOYEE RELATIONS	TRADITION: 3.11-UNIFORMS & APPEARANCE
DESCRIPTION: OUTLINES REQUIRED GENERAL UNIFORM AND APPEARANCE STANDARDS, UNLESS DEPARTMENT SPECIFIC REQUIREMENTS APPLY	

BACKGROUND:

- As a Pack Member of Great Wolf Resorts, personal image is one of the first impressions our Guests will remember about the resort.

OVERVIEW:

- Our Guests vary widely in their cultures and social norms. For this reason, Great Wolf Resorts maintains a conservative appearance to appeal to all our Guests, and would like the Pack Member's personality to shine through. Pack Members must be conscious of their appearance, hygiene, and manners at all times.
- Requests for Reasonable Accommodations. Any applicant for employment or employee that requires a reasonable accommodation to the standards or requirements set forth in this policy for reasons based on religion, disability or other grounds protected by federal, state or local laws should contact their supervisor/department head/Employee Relations representative. Reasonable accommodations based on protected status will be granted unless they would cause an undue hardship on Great Wolf Resorts/Great Wolf Lodge.

GENERAL UNIFORM CODE:

- Pack Members are expected to wear the uniform specific to their department.
- Additions, deletions or alterations to uniforms are prohibited.
- Uniforms are to be clean, pressed, and fit properly at all times.
- Uniforms should have an appropriate fit. The uniform should not be worn too tight or too loose. Because there are many body types, Great Wolf has allowed Pack Members to provide their own parts of the uniform with the exception of logoed items. Management reserves the right to have the Pack Member correct the fit of their uniform at their own expense for non-issued items.
- It is strongly recommended that Pack Members have a minimum of two (2) complete uniforms.
- The uniform shall be worn in its entirety when on duty.
- When off duty and in transit to or from work, individual parts of the uniform cannot be worn. It must be worn in its entirety or not at all.
- When in uniform, Pack Members must comply with the Great Wolf Resorts Uniform and Appearance Tradition whether on duty or not.

HATS AND HEADCOVERS:

- Hats shall be company-issued and have the Great Wolf Lodge or branded logo.
- Sweatbands are not allowed.
- Hat brims of company issued hats must always face forward.



HAIR:

- Hair should be clean and well groomed.

EYEWEAR:

- Sunglasses are allowed for positions outside the resort.
- Sunglasses may not be worn inside the resort.
- Sunglasses should not be reflective so eyes are visible when speaking to Guests or Pack Members.
- Contact lenses should be a natural color.

FACIAL HAIR:

- Beards, mustaches and goatees are acceptable.
- Bare skin shall be shaven and presented in a professional manner.
- Pack Members must be in compliance with safety and sanitation regulations with regard to facial hair. Some local codes have specific requirements. See Department Director or Director of Employee Relations.

JEWELRY:

- Excessive jewelry is not allowed.
- Safety and health regulations/standards may prohibit certain jewelry. Any changes from this Tradition will be specified by Employee Relations and Department Director.
- Icons on jewelry cannot contain profanity or be directed toward any protected class.
- **Earrings are allowed unless safety regulations require otherwise.**
 - Stud earrings must be less than 1/4" in size.
 - Hoop earrings must be less than 1/2" in size.
 - No more than 2 earrings are allowed per ear.
- Other piercings:
 - One nose stud piercing is allowed. Hoops or bars are not allowed. Nose piercing should be 1/8 inch in diameter or smaller.
 - All other visible body piercings are not allowed. This includes tongue, eyebrow, lip rings, studs, and spacers.
- Necklaces:
 - One gold, silver, pearl, or black necklace less than 1/4 inch in diameter is allowed unless safety regulations require otherwise.
 - Beaded, rope, hemp, and leather necklace types are not allowed.
 - If necklaces are allowed, a pendant no more than 1" in diameter is acceptable.
- A maximum of two (2) rings per hand are allowed unless safety regulations require otherwise.
- Rings may not be any larger than the width of the finger.
- One bracelet per wrist is allowed.

SHIRTS & OUTERWEAR:

- Image-wear shirts must be buttoned and tucked-in. Certain lines of Wolf Wear shirts are tailored and designed to be worn un-tucked. All others must be tucked in.
- Low cut shirts are not allowed.
- **Shirts worn underneath Image Wear must be solid black or white and must be complementary to the uniform. Other solid, complementary colors are allowed at the General Manager's discretion.**
- Sleeveless shirts worn alone are not allowed.
- **Outerwear such as sweaters, sweatshirts, coats, and jackets must be Great Wolf Lodge logowear or approved non-branded outerwear. Non-branded outerwear must be:**

PACK MEMBER HANDBOOK

- Solid black in color in a closed-knit or fine-weave fabric. Crochet, mesh, cable-knit, plastic, or patent-leather fabrics are not allowed.
- Devoid of any icons, symbols, decoration, or lettering with the exception of the clothing designer logo. Designer logos must be less than 1 inch in size.
- Outerwear must be in good repair.
- If non-branded outerwear is worn, the issued nametag must be worn on the outermost garment.
- Non-branded outerwear is subject to approval by the Employee Relations and General Manager.

NAME TAGS:

- Company issued nametags must be worn on the right upper chest area of the uniform and clearly visible to our Guests.
- Nametags for Aquatics must be on the whistle lanyard, visible to Guests.
- Name tags are to be worn at all times while on duty.
- Name tags should be clean and in good condition.
- Ambassador and length of service pins should be centered above the nametag.
- Pins or buttons other than company approved pins may not be worn.
- Stickers may not be applied to the nametag.

PANTS, SHORTS, SKIRTS, AND CAPRIS:

- Black pants are required for all departments with the exception of:
 - Aquatics which are required to wear issued red swim shorts or skirts.
- Pants must be worn at the waist.
- Pants should not have ragged or frayed pant cuffs.
- If pants, shorts, skirts, or capris have belt loops, a brown leather, black leather, or company-issued belt is required. Synthetic leather is acceptable. Studded, hemp, or decorative belts are not acceptable.
- Pack Members may wear shorts in the following areas (this is subject to General Manager discretion):
 - Housekeeping
 - Aquatics
 - Arcade
 - Outside Bar
 - Bell Staff, Bell person
 - Spirit Island cashiers
 - Waterpark Maintenance (protective gear available)
 - Mini Golf
 - Security (based on patrol environment)
- Shorts can be no shorter than fingertip length (approximately 6-7 inches above the knee). The exception is Aquatics as shorts are company issued.
- Capri's are allowed and must be color compliant with the department.

BODY TATTOOS:

- Tattoo standards may vary by position. Employee Relations and the General Manager reserve the right to determine which tattoos can be visible and will advise Pack Members on appropriate methods of covering them.
- Unacceptable tattoos must be fully covered by clothing or tattoo make-up. Unacceptable tattoos include, but are not limited to: profanity, nudity and symbols or messages directed toward any protected class. (See Employee Relations for clarity)



SHOE REQUIREMENTS:

- Clean and tied at all times.
- Shoes should be slip-resistant and sturdy.
- Safety shoes may be required based on the scope of work or in specific departments. If job duties require specific protection of feet or toes, proper footwear must be worn.
- Open toed shoes are not allowed at resorts, with the exception of Aquatics.
- Aquatics Pack Members may wear a vented toe shoe and must have a heel strap.
 - Flip flops and sandals without a heel strap are not allowed.
 - Aquatics staff must be wearing approved footwear in the hotel and on exterior grounds.
 - Aquatics staff must be wearing closed-toed shoes if working in mechanical rooms, with any mechanical equipment, and when using floor chemicals.
- Housekeeping, Security, Retail, and Brand Experience Pack Members are required to wear mostly black or mostly white slip/skid resistant shoes with no more than 1 additional color on the shoe.
- Food & Beverage Pack Members are required to wear black slip/skid resistant shoes.
- Banquet Pack Members are required to wear a black slip/skid resistant dress shoe.
- Guest Service Pack Members are required to wear a black shoe.
- Engineering Pack Members are required to wear slip/skid resistant shoes; boots are preferred.

RETURNING UNIFORMS AND OTHER COMPANY PROPERTY:

- The uniform and any other company-issued equipment that the Pack Member received is Great Wolf property and must be returned if it needs replacement and upon termination, whether voluntary or involuntary, unless purchased by the Pack Member.
- In cases where property has not been returned, Pack Member will be billed personally for the value of the property.

PERSONAL HYGIENE:

- Heavy perfume, aftershave and make-up should be avoided.
- Personal hygiene must be maintained on a daily basis.
- Local health codes may have specific requirements for some departments and shall be complied with.
- Hands and Fingernails:
 - Hands and fingernails must be clean and well groomed.
 - Fingernails should be a reasonable length to allow for the work specific to the department.
 - Fingernail polish may not be allowed in certain departments or for certain positions as directed by local health codes.

PERSONAL PARCELS:

- Personal parcels and coats are not allowed into selling or storage areas. These should be kept in lockers where available.
- For properties without lockers, personal parcels may be limited in size and every effort should be made to keep them away from Guest view, away from food storage, and away from cash handling areas.
- Any items carried into or from the lodge are subject to inspection.
- Pack Members must use a bag where contents are visible per the Personal Item Tradition.
- Pack Members are encouraged to secure their valuables. Great Wolf Resorts and Great Wolf Lodge will not be responsible for lost or stolen items.



“GREAT WOLF INSTINCTS” :

Pack Members define Great Wolf Resorts to our Guests. Every time a Pack Member interacts with a Guest our Brand becomes more defined in the eyes of the Guest. The Guest’s perception of the service delivered is how they view Great Wolf Resorts. Pack Members make a difference. Help fulfill our Brand Promise to our Guests, one “Wolf-moment” at a time – one family at a time. Follow these “Great Wolf Instincts” to help deliver our promise:

- Pack Members are expected to maintain “Great Wolf Instincts” upon arrival at the Lodge. Drive carefully in the parking lot and pick up trash on the walk into the Resort. Speeding or reckless driving in the parking lot will result in disciplinary action.
- All Pack Members must park in designated Pack Member parking area.
- Pack Members are “on stage” as soon they arrive on property as they are in full view of our Guests. Pack Members must be in full uniform and properly groomed as stated above from the moment they leave their vehicle in the parking lot to the time they return to it when leaving the property at the end of their shift.
- Pack Members are expected to behave in a professional courteous manner. Pack Members are expected to not only pick up trash they come upon while on the property, but are also expected to leave all areas better than they found them. Dropping trash or leaving messes in any area of the property, including the breakrooms and parking lots will not be tolerated.
- Pack Members are expected to be attentive to our lodge Guests at all times. This includes having the ability to clearly see and hear their requests for assistance. Earphones/headsets/I-Pods/MP3 Players are not allowed while working on the lodge floor, in the presence of Guests, or while servicing Guest areas. Earphones/headsets/I-Pods/MP3 players may be used for personal use in the breakroom only.
- Pack Member pick-up areas are specified. Do not wait for transportation at the lobby entrance or sit on stairs in hallways waiting for a ride.
- Pack Members are to enter and exit the building through designated entrances only; never through the main Lobby.
- Eating, drinking or smoking is not allowed while in public areas.
- Only company issued cell phones and PDA phones are permitted during working time. Texting and the use of personal cell phones and other electronic devices can only be used in non-work areas during non-work time.
- All breaks are to be taken in designated break areas.
- Pack Members are not permitted to shop or patronize Guest Service operations while on duty or in uniform. (i.e., waterpark, restaurants, gift shops, spas, snack bars, etc.) Exceptions to this may be approved by the General Manager.
- Uniforms may not be worn when on property as a paying Guest, at school, or in public spaces when not on company business.
- Pack Members may dine in the restaurants with prior approval from the General Manager. Alcohol may not be consumed when on duty or in company logo-wear.



AAG ASSISTED HOUSING AGREEMENT

This is a legal and binding agreement. The information below serves as an addendum to the terms and conditions of the AAG Work and Travel or Internship Application form and must be completed and agreed to prior to DS-2019 issuance. **IMPORTANT: PLEASE READ THOROUGHLY AND SIGN AFTER COMPLETING THIS APPLICATION AND SIGNING YOUR OFFER.** If you have any questions, please ask your agency or Alliance Abroad Group (AAG) before you sign these terms and conditions. Claiming you were not aware of this requirement will not release you of your responsibilities.

AAG is responsible for locating, vetting, and securing housing option for participants by attaching a specific housing facility as part of the job offer. Participant is responsible for signing lease, paying housing deposit (if applicable), and paying living expenses directly to housing facility and service providers (i.e. utility company).

Participant Agreement

- ★ I understand that I must live at the AAG-approved housing assignment listed in my offer for the duration of my program and that I am not permitted to live at any other location unless given approval by AAG.
- ★ If there is more than one housing option listed in my offer, I understand that AAG will assign me to one of specific housing options listed at least two weeks prior to my program start date.
- ★ I understand that due to leasing availability in the USA, my housing assignment is subject to change at any time.
- ★ I understand that AAG will attempt to honor roommate assignment request but honoring the request is not guaranteed.
- ★ I understand that I need to bring at least \$1000.00 for the start of my program, not including money needed for housing.
- ★ I understand that the AAG-assisted housing paired with this position has been approved by both AAG and the Employer for my safety and convenience and if I do not agree to live at the AAG-assisted housing I should choose a different position.
- ★ I understand that the housing may have specific days and times that I can arrive and check-in and that if I arrive to the US outside of these hours, I am responsible for securing a hotel or hostel until I am able to move into my housing.
- ★ I understand that I am responsible for signing a lease agreement (if applicable) and paying my living expenses directly to the housing facility and other service providers.
- ★ I understand that housing facility costs and amenities may vary between multiple properties.
- ★ I understand that living expenses (housing costs, deposits, etc.) are subject to change at any time.
- ★ I understand that I must adhere to the rules and regulations of my assigned housing facility and other service providers.
- ★ I understand that if I fail to live at the housing option assigned to me, I will not be allowed to continue my program and must return home immediately at my own expense.
- ★ I understand that I am financially responsible for any damages that may occur to my housing (including bed bug treatments), or any excessive utility charges that may be

incurred. In addition, if I am sharing housing with other participants and there are damages or excessive utilities, I will be responsible for sharing equal cost of these charges.

- ★ I understand that if I cancel the program due to reasons other than a visa denial with less than 14 days before the latest program start date, I will be issued no refund of my housing deposit or advanced rent unless AAG is able to find a replacement participant, in which case my full housing deposit and advanced rent will be refunded.
- ★ I understand that if I have any concerns or questions regarding my housing, I should discuss them immediately with my home agency prior to departure or with my AAG Outreach Coordinator once in the U.S.

Participant Name (Printed in English): _____

Participant Signature: _____ Date: _____

Foreign Entity Agreement

- ★ I understand that these positions require participants to live at one of the options listed in the offer that will be assigned by AAG no less than two weeks prior to the program start date and that it is my responsibility to explain the process to participants
- ★ I will not allow participants to arrive to the U.S. without at least \$1,000.00.
- ★ I will support AAG's efforts to ensure that participants remain at their assigned housing facility.

Foreign Entity Signature: _____ Date: _____



JOB DESCRIPTION

POSITION:	Lifeguard
REPORTS TO:	Aquatics Management, Aquatics Manager on Duty, Aquatics Supervisor
JOB PURPOSE:	To offer a level of service that exceeds guest expectations and establishes or maintains a positive and productive relationship both within the organization and with guests.
JOB SUMMARY:	Responsible for monitoring the well-being of guests and responding to emergency situations both in and out of water. Responsible for enforcing established rules, complying with regulations, and maintaining professional lifeguarding practices such as the 10/20 Protection Rule. Ensure a positive public relations image.

BASIC QUALIFICATIONS:

- Current license in Ellis & Associates International Lifeguard Training Program including CPR, First Aid, and AED. — *Will receive this training upon arrival.*
- Must be at least 16 years of age for elevated stations, operating conveyors, and deep water. ~~Minimum of 15 years of age for all other lifeguard positions.~~
- Must work at least 2 days per week and work weekends, evenings, and holidays.
- Must meet Physical Requirements as outlined below.

DUTIES:

- Willingness to accept the most effective role.
- Provides surveillance of guests primarily in aquatic areas but also on decks and within the resort.
- Enforces the rules and regulations and renders appropriate disciplinary measures when necessary.
- Responds to emergency situations in assigned zone. Assists in communicating emergency situations outside of assigned zone.
- Maintains skills at test-ready level in accordance with Great Wolf Resorts Traditions and the Ellis & Associates International Lifeguard Training Program.
- Advises Aquatics Management of unsafe and/or unsanitary conditions.
- Possesses a general knowledge of pools, rides, and attraction operations.
- Assists guests in a polite and expedient manner.
- Performs daily routine chores and maintenance of the waterpark to ensure a neat and orderly appearance, including the cleaning of decks and locker rooms.
- Handles and communicates daily with guests on a one-on-one basis in a professional, courteous manner.
- Maintains a businesslike atmosphere in both Front of House and Back of House areas of the resort.
- Assists other departments as needed.
- Performs other duties as assigned by the Director of Aquatics.

AQUATICS





JOB DESCRIPTION

- Demonstrated good oral communication skills.
- Demonstrated ability to provide care, sensitive consideration, and efficient service to guests.

PHYSICAL REQUIREMENTS:

- Swim 50 yards in 4 ft. of water and retrieve a 10 lb brick at bottom of pool.
- Must sit or stand for extended periods of time.
- You will be working in a humid, warm environment and be immersed in water for extended periods of times.
- Position requires the ability to lift, push, and pull at least 50 lbs and up to 100 lbs.
- Climb multiple flights of stairs.

AQUATICS



PROPERTY INFORMATION		
Housing name: Hiawatha Residence Hall	Housing name and address: 200 West Hiawatha Drive, Wisconsin Dells, WI 53965	
Type of housing: <input type="checkbox"/> hostel <input type="checkbox"/> motel/hotel <input type="checkbox"/> apartment <input type="checkbox"/> house <input checked="" type="checkbox"/> other : Dorm Style		
Contact name: Wally Czuprynko	Phone: 608.253.0200	Fax:
Contact title: Owner	Email:	Website: live@hiawatha.ws
Instructions to make reservations:		
Deadline to make reservations:	Hours of Operation:	
Distance from Job Site:	If multiple Host Companies, housing is nearest to:	
Can housing be Co-Ed: <input type="checkbox"/> yes <input checked="" type="checkbox"/> no (units shared by male and female with gender specific rooms)		

HOUSING COST	
Cost of rent per unit (including tax): \$75.00	Cost per participants: \$75.00
Rent due: <input checked="" type="checkbox"/> Weekly <input type="checkbox"/> Bi-weekly <input type="checkbox"/> Monthly	

WHICH UTILITIES ARE INCLUDED IN RENT PRICE							
Gas	Electric	Water	Sewer	Trash	Internet	TV	Telephone
<input type="checkbox"/> yes <input type="checkbox"/> no	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
Is the property able/willing to set utilities up for our participants? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no							
What is the average monthly cost of any utilities not included? N/A							
Is there a washer/dryer on the property? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no					Cost for use?		
Are there any additional amenities?							

HOUSING REQUIREMENTS				
	Lease	Deposit	Additional Fees	Renters Insurance
Required		\$200		
Amount per unit				
Refundable		\$150		
When is it due				
If insurance is required, please provide the contact info for the insurance provider used at this complex: <input type="checkbox"/> yes <input type="checkbox"/> no				Cost :

UNIT DESCRIPTION									
Available Units	1bed/1bath	2b/1b	2b/2b	3b/1b	3b/2b	3b/3b	4b/2b	4b/3b	4b/4b
Max Occupants	3								
# of Beds Per Room	3								
Bed Size	twin								

FURNITURE							
Is this housing furnished? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no							
If so, please provide details:							
Couch	Table	Chairs	Sheets	Towels	Dishes	Silverware	Pots/Pans
		x	x	x			

SAFETY / SECURITY / TRANSPORTATION



Are there active security cameras on site? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no		
Is this a gated or secured property? <input type="checkbox"/> gated <input checked="" type="checkbox"/> secured	Is a key required to access property? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	
Is there a representative on site 24/7? <input type="checkbox"/> yes <input type="checkbox"/> no <i>if different form main contact</i>		
Contact name: Wally Czuprynko or Mary	Phone: 608.253.0200/963.253.0200	Email:
What type of public transportation is available? (name of bus line, name of bus stop, frequency of bus, etc.): <input type="checkbox"/> bus frequency of bus: <input type="checkbox"/> subway frequency of subway: <input type="checkbox"/> train frequency of train: other: Taxi		
Is there a website for the public transportation?		
Is it considered safe to walk to the nearest public transportation stop? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no		
How far is it?	Does it run to the jobsite? <input type="checkbox"/> yes <input type="checkbox"/> no	Estimated cost of transport?
If no public transportation is available, please indicate how accessible the area is via walking or by bike: Transportation will be provided by MasterCorp to and from the job site.		

AREA INFORMATION					
	Grocery Store	Pharmacy	Bank/ATM	Restaurant	Recreation Facility
Distance					
What additional points of interest are within walking distance of property?					
If nothing is within walking distance, what is nearby via public transportation?					
Local taxi companies recommended by the property (name and number)?					
Any additional notes or comments from the property manager:					
Photos Included : <input type="checkbox"/> yes <input type="checkbox"/> no		Map Included: <input type="checkbox"/> yes <input type="checkbox"/> no Link:			
Public Transportation Route Maps Included <input type="checkbox"/> yes <input type="checkbox"/> no Link:					

ANY ADDITIONAL INFORMATION

I here by certify that the information in this document is true and valid to the best of my knowledge and belief, and I authorize Alliance Abroad Group to investigate all information contained in this form and any attachments submitted with it.

Name:

Date: